

Daily Scrum Meeting Minutes:

Attendees: Anthony Yi, Tejash Pradhan, Victoria Riley, Levis Vazquez, Erika Pita

Start time: 6:30pm

End time: 6:55pm

Anthony Yi:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Continued to look at prototype
- What is planned to be done until the next scrum meeting?
 - Provide feedback and feature request
- What are the hurdles?
 - None

Tejash Pradhan:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Continued prototype research, emulator trial ran out. Looking for a free emulator or an android device.
- What is planned to be done until the next scrum meeting?
 - Find emulator .
- What are the hurdles?
 - None

Victoria Riley:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Researched self service UIs for end users on other asset management tools to better decide on enhancements to prioritize. Researched admin UIs to get the same understanding on what is MVP vs nice to have.
- What is planned to be done until the next scrum meeting?
 - Pivot to this sprints user stories for execution.
- What are the hurdles?
 - None

Levis Vazquez:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?

- Mapped role permissions to asset lifecycle actions
- Defined who can create, assign, check out, check in, and retire assets
- Identified separation-of-duties requirements
- What is planned to be done until the next scrum meeting?
 - Research supported device and asset types
 - Categorize assets by function and risk
- What are the hurdles?
 - None

Erika Pita:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Continued testing.
- What is planned to be done until the next scrum meeting?
 - Focus on reviewing and supporting User Stories 6, 7 and 8.
- What are the hurdles?
 - None